

PEER LEADERSHIP WORKER

“To support young carers to become leaders now and in the future”.

Job Description and Person Specification

Location/Base

These posts will be based at Ore Valley Business Centre, Lochgelly, however the post - holders must be willing to travel throughout Fife and occasionally further.

Pay Scale

£23,674 - £24,406 per annum pro rata

Hours of Work

20 hours per week. This post requires flexible working hours which will include some evening and week-end work.

Travel Allowance

Travel expenses will be paid in accordance with current mileage allowances or at cost if public transport is used.

Annual Leave

Annual Leave entitlement is 35 days per year inclusive of Public Holidays pro rata

Disclosure

A full disclosure check through the PVG scheme is mandatory.

Job Description

The post-holder will be responsible for supporting young carers across Fife to achieve their outcomes through delivery of a Peer Leadership project.

Peer Leaders will be trained to lead and support a team of young carers develop projects based on their experiences of caring while learning skills relating to teamwork and project management.

Reporting directly to a Team Leader, the post-holder will be part of a team of staff and volunteers, all of whom are expected to contribute to the design and delivery of services to young carers and to the development of the organisation.

This is a pilot project for 1 year.

Key Responsibilities

- Support Young Carers to become Peer Leaders

- Recruit and provide training to young carers to develop skill such as: facilitation; negotiation; project management
- To provide direct support, information and training to Young Carers to assist in building social & life skills, confidence and self-esteem.
- Support young carers to develop their project ideas into practice
- Support the peer leaders to manage projects of their choosing
- Facilitate and support the running of project work
- To be aware of and adhere to Fife Young Carers child protection policy and the relevant procedures.
- Record keeping, monitoring, evaluation and report writing
- To undertake any other duties commensurate with the grade of the post.

Person Specification

Essential Experience, Knowledge and Skills:

- Relevant Education, Community Development, Social Care or Youth Work Qualifications or skills and experience to SCQF level 7.
- Experience of working with vulnerable children and young people
- Knowledge of children and young people's rights and the legal implications of working with young people
- Excellent interpersonal, communication and listening skills
- Experience of networking, developing and maintaining professional relationships
- Able to work on their own initiative or as part of a team
- Ability to empathise and offer emotional support to children and young people
- Ability to work flexibly
- IT skills
- Full clean driving licence and access to a car

Desirable Experience, Knowledge and Skills:

- Knowledge and understanding of GIRFEC
- Experience of carrying out needs assessment for children and young people
- Group work experience
- Ability to record, monitor and evaluate work
- Report writing

Personal Qualities

- Commitment to the rights of children and young people
- An approach to work which is positive, flexible and solution focused
- A willingness to work unsociable hours and to travel as necessary